NAME:				
_	Last	First	Middle	
DATE:_				
OITI2OQ	N SOUGHT:	_		



# CODE 3 SECURITY APPLICATION AND BACKGROUND QUESTIONNAIRE

# **FOLLOW DIRECTIONS CAREFULLY**

- 1. WRITE LEGIBLY IN YOUR OWN HANDWRITING OR PRINTING.
- 2. USE BLACK INK TO COMPLETE QUESTIONNAIRE.
- 3. READ EACH QUESTION CAREFULLY BEFORE ANSWERING IT.
- **4.** ANSWER ALL QUESTIONS COMPLETELY AND ACCURATELY.
- 5. IF A QUESTION DOES NOT APPLY, WRITE "N/A" IN THE SPACE PROVIDED.
- **6.** IF YOU NEED ADDITIONAL SPACE, MAKE A COPY OF THE "FURTHER EXPLANATIONS" SHEET, UNLESS OTHERWISE DIRECTED

REMEMBER THAT ANY OMISSION, DECEPTION, OR FAILURE TO FOLLOW THE INSTRUCTIONS GIVEN IN FILLING OUT YOUR PACKET COULD DELAY OR DISQUALIFY YOUR APPLICATION OR YOU FROM FURTHER CONSIDERATION.



## **CODE 3 SECURITY**

DATE:		

OSITION_		
☐ UNARMED SECURITY OFFICER ☐ ARMED SECURITY OFFICER	DISPATCHER	

This questionnaire will be used for reference by those who will be considering you for contract work or for a commission with CODE 3 SECURITY.

An extensive background investigation will be conducted into your personal history.

I understand that I will not receive, and I am not entitled to, a copy of the report or to know its contents. I further understand that the contents will be used in the evaluation process with CODE 3 SECURITY and that no documents submitted by me will be returned, and no copies of any other reports or documents utilized for or during my application will be furnished or given to me. Unless I am not selected based on a single test, I WILL NOT BE ADVISED OF THE REASONS FOR NON-SELECTION.

Where written explanations are required in this form, it is <u>MANDATORY</u> that the information be listed <u>TOTALLY AND COMPLETELY</u>.

NOTE: Appropriate business attire is required for all steps of your processing, including all interviews and orientations. Failure to comply may result in removal from the hiring process.

### CRITERIA STANDARDS FOR DISQUALIFICATION

- 1. ANY FELONY CONVICTION (NO TIME LIMIT)
- 2. PARTICIPATION IN ANY SERIOUS CRIME
- 3. ANY MISDEMEANOR CONVICTION INVOLVING NARCOTICS OR DANGEROUS WEAPONS
- 4. ANY SELLING OF NARCOTICS
- 5. ANY RECENT ILLEGAL USE OF NARCOTICS OR DANGEROUS DRUGS
- 6. ANY EXCESSIVE ILLEGAL USE OF NARCOTICS OR DANGEROUS DRUGS IN YOUR LIFE
- 7. ANY HISTORY OF DISREGARD FOR TRAFFIC LAWS WITH SUCH FREQUENCY SO AS TO INDICATE A DISRESPECT FOR TRAFFIC LAWS AND A DISREGARD FOR THE SAFETY OF OTHER PERSONS ON THE HIGHWAY
- 8. ANY SEXUAL CONDUCT PROHIBITED BY LAW

PLEASE CONFIRM THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO THE AFOREMENTIONED CONDITIONS AND CRITERIA BY SIGNING BELOW.

Applicant Signature	Date	



### **CODE 3 SECURITY**

### **AUTHORITY FOR RELEASE OF INFORMATION**

Last Name	First Name	Middle Name	Sex	Race	Date of Birth	SSN
City of Birtl	h	County			State	Country

l,	, do hereby authorize a review of and full disclosure of all records,
or any part thereof, concerning myself, by and to ANY duly authorized a	gent of CODE 3 SECURITY, Professional Standards Section, whether
said records are of public, private, or confidential nature.	

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions; employment and pre-employment records, including background reports, efficiency ratings, complaints or grievances filed by or against me, and salary records; records of complaint, arrest, trial, and/or convictions for alleged or actual violations of law, including criminal, civil, and/or traffic records; the results of any polygraph examinations; records of complaints of a civil nature made by or against me, wherever located, including the records and recollections of attorneys at law, or of other counsel, whether representing me or another person in any case in which I presently have or have had an interest.

I reiterate and emphasize that the intent of this authorization is to provide full and unobstructed access to the background and history of my personal life for the specific purpose of pursuing a background investigation, which may provide pertinent data to CODE 3 SECURITY to consider in determining my suitability for employment by that department. It is my specific intent to provide access to personal information, however personal or confidential it may appear to be, and the sources of information specifically identified herein.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by CODE 3 SECURITY. I understand that all materials pertaining to this background investigation become the property of CODE 3 SECURITY, Professional Standards Section, and will not be returned to me.

I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees, from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of or by reason of complying with this request. I further understand that in the event my application is disapproved, the sources of confidential information cannot be revealed to me.

A photocopy of this release form will be valid as an original hereof, even though said photocopy does not contain an original writing of my signature.

<u>Note:</u> Where necessary, use the last page to complete answers throughout this questionnaire.

APPLIC	CANT IN	IFORM	<b>NOITAN</b>																
Last Nam	ame First									M.I.		Date							
Street Ad	Address									Apartment/Unit #									
City							State						ZIP						
Phone							E-mail	Address	6										
Date Ava	ilable				Social Se	ecur	rity No.					Driv	er's Lice	ense #					
Position A	Applied fo	or			'														
Are you a	a citizen c	of the U	nited Stat	es?	YES	N	0 🗆	If no,	are	you a	uthorize	ed to w	ork in t	the U.S	5.?	YE	S 🗌	NO	
Have you	ı ever bee	en conv	icted of a	felony?	YES	N	0 🗆	If yes	s, exp	olain									
EDUCA <sup>*</sup>	TION																		
High Scho	ool					A	ddress												
From		То		Did you g	graduate?	Y	ES 🗌	NO [		Deg	ree								
College						A	ddress												
From		То		Did you g	graduate?	Y	ES 🗌	NO [		Deg	ree								
Police Academy						A	ddress												
From		То		Did you o	graduate?	Y	ES 🗌	NO [		Deg	ree								
REFERE																			
known fo	names, ac or at least	ddresse t five ye	es, teleph ears, who	one numb would be	ers and yea able to giv	ar a ⁄e a	e person	ed of that al refer	ree ence	perso for y	ns not ou.	related	, that y	you ha	ave				
Full Name	e									Relati	onship								
Years Kno	own									Phone	e								
Address																			
Full Name	e									Relati	onship								
Years Kno	own									Phone	2								
Address	·																		
Full Name										Dolati	onship								
Years Kno	own									Phone	е								
Address																			

QUESTION	NNAIRE									
1) Do you	have a valid Concealed Pis	stol License? If yes, list	license number:				Yes		No	
2) If it bed	If it became necessary to take a life in the line-of-duty, would religious or personal beliefs affect you? If yes, explain.								No	
3) Have yo	ou ever quit a job without	giving notice required b	y an employer?	If yes, explain.			Yes		No	
4) Have yo	ou been unemployed anyti	me during the past thre	e years? If yes, w	hen?			Yes		No	
5) Do you	currently have automobile	insurance as mandated	d by the state? I	f no, explain why not			Yes		No	
6) Do you	have, or have you ever ha	d a driver's license fron	n another state or	country? If yes, wher	e?		Yes		No	
	aware that the employme policy can lead to terminat		this agency is a D	RUG-FREE ENVIRONM	ENT, and any violation		Yes		No	
List all plac military se	PREVIOUS EMPLOYMENT List all places of employment. Begin with present or most recent employer and go backwards. List periods of school, military service, and unemployment in the past 3 years. List everything in proper sequence, leaving no vacant time lapse. Do not omit any employers.									
Company				Phone						
Address				Supervisor						
Job Title			Starting Salary	\$	Ending Salary \$					
Responsibilitie	es									
From	То	Reason for Leaving								
May we conta	ct your previous superviso	r for a reference?	YES 🗆	NO 🗆						
Company				Phone						
Address				Supervisor						
Job Title			Starting Salary	\$	Ending Salary \$					
Responsibilitie	Responsibilities									
From	То	Reason for Leaving								
May we conta	ct your previous superviso	r for a reference?	YES	NO 🗆						
Company			Phone							
Address			Supervisor							

Starting Salary \$

Ending Salary \$

Job Title

Resp	onsibilities							
From	То	Reason for Leaving						
May	we contact your previous supervisor f	or a reference? YES \( \square\) NO \( \square\)						
MII	LITARY SERVICE							
Brar	nch		From To					
Ran	k at Discharge		Type of Discharge					
If ot	her than honorable, explain							
	you currently active with any Military	Reserves? Explain						
	often?							
	any specialty training.							
EM	PLOYMENT INFORMATION							
8)	· · · · · · · · · · · · · · · · · · ·	ny of your pervious employment? If yes, explain.			Yes		No	
9)	Have you had any extended work al	osences not related to vacations? If yes, explain.			Yes		No	
10)	Are you an owner or partner in a bu	siness? If yes, explain.			Yes		No	
11)	Have you been terminated or asked	to resign from any employment? If yes, explain.			Yes		No	
12)	Have you ever resigned from a job t	o avoid being fired or terminated?			Yes		No	
13)		nseled, or disciplined in any manner, by any of your r for any other reason? If yes, explain.	employers for failure to comply		Yes		No	
LEC	GAL							
14)	Have you ever had any contact with	a police officer at any time in your life? If yes, expla	ain.		Yes		No	
15)	Have you ever been warned about a	nything by a police officer at any time in your life? I	If yes, explain.		Yes		No	
16)	Have you ever been arrested or deta etc.) If yes, explain.	ained by police at any time in your life? (held in police	ce custody, cited and released,		Yes		No	
17)	Have you ever been convicted of a r	misdemeanor or felony at any time in your life? If yo	es, explain.		Yes		No	
18)	Have you ever been investigated or	implicated in a criminal case at any time in your life	? If yes, explain.		Yes		No	
19)	Have you ever been on court-ordered	d probation at any time in your life? If yes, when?			Yes		No	
20)	Have you ever been involved with the	ne sale of illegal drugs, property or concealment of d	lrugs or property? If yes, explain		Yes		No	
21)	Have you ever had a conviction exp	unged from your records either as an adult or juveni	ile? If yes, explain.		Yes		No	
22)	Have you had the police come to yo	ur residence for any reason? If yes, explain.			Yes		No	
23)	Have you ever had a warrant issued explain.	for your arrest for failure to pay a citation or failure	to appear in court? If yes,		Yes		No	
24)	Have you ever been involved in an a	automobile accident? If yes, how many?			Yes		No	
25)	Have you ever attended a driver imp	provement school? If yes, explain.			Yes		No	
26)	Have you ever had your driver's lice	nse suspended, revoked, refused, or cancelled? If ye	es, explain in detail.		Yes		No	
27)	27) Do you currently have any unpaid tickets, fines, or court fees? If yes, explain in detail							

TRAFFIC (Past 5 Years)				
Date & Offense	Jurisdiction	Disposition		
GENERAL INFORMATION				
28) Do you speak or understand any other lang	uage? If yes, list.		Yes	□ No
29) Have you or do you use marijuana or other	drug(s)? If yes, when was the last time used?		Yes	□ No
30) Do you drink alcohol and/or smoke cigarette	es? If yes, how frequent.		Yes	□ No
31) Do you have a problem with assisting some	one with a communicable disease? (HIV/AIDS, hep	atitis, Ebola, TB, etc.)	Yes	□ No
32) Have any promises been made to you secur	ing a position with Code 3 Security? If yes, explain	1.	Yes	□ No
33) When was the last time you stole?				
34) What was stolen?	What was the amo	unt of the item(s) stolen?		
PERSONAL				
Provide your last (4) four residences. (Dates then	re/address/city/state)			
What qualifications will you bring to Code 3 Secu	ırity?			
Why do you want to become a Code 3 Officer?				

Furthe	er Explanat	ion
Page #	Question #	Explanation
RFC	QUIRED PA	PFRWORK
		copies or originals of the below listed information: Failure to provide any required copies may disqualify you.
	Birth Certificate	or Social Security Card (Federal Requirement)
	Michigan Opera	tors License or Identification Card (Federal Requirement)
	High School or (	GED Certificate (State Requirement)
	Michigan Conce	aled Pistol License, if applicable
	College Degree(	s) if applicable
	Military Service	Record Form DD214, if applicable
DIS	CLAIMER AN	ND SIGNATURE
state unde	ments on this f	wers are true and complete to the best of my knowledge. I understand that withholding information or making false orm will be the basis for immediate disqualification from consideration of t or dismissal after appointment. I appointment offered will be contingent upon Code 3 Security final disposition based on a complete character and
Print	Name	
Signa	ature	Date